



**Lansbrook Master Association, Inc.
Executive Private Board of Directors Meeting
Held in virtual / telephonic format via internet based Zoom tool**

October 5, 2020

The Lansbrook Master Association, Inc. ("LMA") Board of Directors Executive Private Board of Directors Meeting was called to order by Brian Thiel at 7:02PM.

Brian Thiel advised that Proof of Notice of the meeting was properly provided.

Attending the meeting were Board members Brian Thiel, Tom Lango, Ron Schultz, Todd Christofferson, and Scott Tillesen. Board members Jennifer Martinez and Ken Kunsman were absent. A quorum was present.

MOTION: A motion was made by Tom Lango and seconded by Ron Schultz to accept the minutes as presented for the Executive Meeting held on September 21, 2020. The motion passed unanimously.

MOTION: A motion was made by Ron Schultz and seconded by Todd Christofferson to accept the minutes as presented for the Executive Meeting held on September 28, 2020. The motion passed unanimously.

MOTION: A motion was made by Ron Shultz and seconded by Todd Christofferson to retract the Motion made by the Board during Executive session on September 28, 2020, to bring Edward Anderson on as a contractor for a 90 day period. The motion passed unanimously.

MOTION: A motion was made by Brian Thiel and seconded by Ron Schultz to offer Edward Anderson a position as Acting Director of Campus Maintenance, beginning October 7, 2020. Under this employment, Mr. Anderson will receive [REDACTED] per month as a W2 employee of the LMA with a 90 day probationary period. Arrangement will be made to provide for workman's compensation insurance to coincide with Mr. Anderson being onboarded. FirstService is expected to hold responsibility to interface on the LMA's behalf with a payroll company to provide compensations services.

position will:

- Qualify for 15 days of paid time off that will accrue throughout the year.
- Qualify for up to 10 holidays annually - matching the schedule of followed by FirstService Residential.
- Qualify for up to 10 days of sick time per year.
- Qualify for a cell phone allowance of \$50 per month.

The motion passed unanimously.

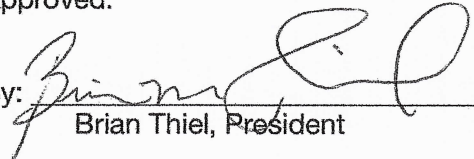
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MOTION: A motion was made by Scott Tillesen and seconded by Ron Schultz at 7:27PM to adjourn the meeting. The motion passed unanimously.

*Respectfully submitted,
Scott Tillesen
Secretary
Lansbrook Master Association, Inc.*

Approved:

By:  Date: 11/27/2020
Brian Thiel, President